

Dear parents, welcome to Lilletop Here is a short description with useful knowledge at the start of nursery.



# LILLETOP

## Kontakt

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- Lilletop is open from 7-16:30 on weekdays.
- Breakfast is available daily from 7:00-7:45 Approximately at 9:00 there will be a morning snack. Lunch will be approximately 10:45 AM 2:00 PM there will be an afternoon snack.
- The child's first time in the nursery is agreed with the room's staff and this is done at a start-up conversation before the child starts.
- As parents, you must use AULA. You sign up on [aula.dk](http://aula.dk) and choose parents or by downloading the app "aula for parents and students" Much of our communication will take place at aula. Both in text and with photos It is also at aula in checks the children in and out. Aula screens have been set up in the nursery. You can only access AULA on the child's second day at the nursery. It is important that you write pick-up time when you check in your child.
- There are 7 closing days a year. Typically, between Christmas and New Year and the three days before Easter. The closing days are decided by the parent council, and they can be viewed in shared files in AULA as well as notices at the elevator on the floor and at the check-in/out screens

## Hygiene and illness

- All children must wash their hands upon arrival and pick-up, the children do this together with you.
- All parents must use the hand sanitizer at the entrance.
- In case of fever and vomiting, we strongly recommend that the child have a fever-free/vomiting-free day before they return to the nursery. The recommendation is to reduce infection among children, employees, and you as parents. This is also what the Danish Health Authority recommends.
- If there are major outbreaks of infection, e.g. chickenpox in the nursery, you will be informed about it in AULA.
- We try to avoid outdoor footwear indoors as much as possible. Except for the kids. This means that all adults place their footwear outside on the floor.

## Events During the year

- we will plan various events where you as parents are invited. Some of the events are in collaboration with the parent council.

Wardrobe: The seasons change and so do the children's need for clothes in the wardrobe and changing area. It is therefore important to keep an eye on the amount of change of clothes and whether it is suitable for the season.

- Winter: Jumpsuit, possibly winter jacket, winter boots, rubber boots, rainwear, warm sweater to wear under the outerwear/rainwear, mittens (preferably knitted mitts) Elephant hat without leash. There should be no strings in children's clothes, slippers.
- Spring and Autumn: Thermal suit or clothing or Softshell suit or clothing. Possibly winter jacket or transitional jacket, rubber boots, rainwear, warm sweater to wear under the outerwear, mittens, balaclava and slippers.
- Summer: Thermal jacket or summer jacket, sweater, sandals, closed shoes, thin hat, rainwear, rubber boots  
REMEMBER names in everything

On the changing area; Pacifier (preferably with name on) Wool suit for the winter until the child turns two years old, In the basket by the changing area there must also be a change of clothes: 2 pairs of trousers, 1 sweater, a long-sleeved bodysuit / t-shirt, a short-sleeved bodysuit / t-shirt, 2 pairs of socks, possibly underpants, mittens for naps (under 2 years) balaclava hat for naps (under 2 years)

Parents' Council: Everyone is welcome to run for the parent council. There are elections in the fall. The parent council meets 4-6 times a year.

Once again, welcome

Many greetings Team Lilletop